



# **FORWARD PLAN**

**8 March 2021 - 11 July 2021**

**Produced By:**

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# EXECUTIVE FORWARD PLAN

## What is the Executive Forward Plan?

The Executive Forward Plan is a list of all non-key and key decisions the Authority intends to take during the next four month period. The Plan is updated weekly, every Monday and is available to view on-line at [www.york.gov.uk](http://www.york.gov.uk)

## What is a non-key decision?

For the purposes of the Plan, a non-key decision is defined as a 'decision of normal importance' which:

- the Executive can collectively take as set out in Part 3 of the council's constitution
- which any Executive Member can take individually in line with the Council's Scheme of Delegation

## What is a key decision?

A key decision is defined as a decision which is likely:

- to result in the Council incurring expenditure, or making savings, which are significant having regard to the Council's budget for the service or function to which the decision relates i.e.:
  - make a saving of more than 10% of the budget for a particular area - or be more than £500,000
  - require spending that is more than 10% of the budget for a particular area - or be more than £500,00
- to be significant in terms of its effects on communities

Such 'key decisions' can only be taken by the Executive, unless they have been **specifically** delegated to an Executive Member or Officer, or unless the Leader or Chief Executive is exercising their urgency powers.

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## **What information does the Forward Plan contain?**

In relation to each issue entered on the Forward Plan, there are details of:

- the date on which or time period within which the decision will be taken;
- the wards affected;
- how to make representations on the issue in hand; and
- what the consultation will be taking place, where applicable.

## **If I have a query about an entry on the Forward Plan, who do I contact ?**

Wherever possible, full contact details are listed in the individual entries in the Forward Plan. If you are unsure how to make contact or have any general enquiries about the Forward Plan, please ring Democratic Services on Tel No. 01904 551088

**EXECUTIVE FORWARD PLAN**  
**ALPHABETICAL LIST OF ENTRIES**

<b>ITEM</b>	<b>PAGE NO</b>
Access Fund and Programme update	7
Approval of Financial Inclusion Grant Scheme Awards 2021/22	8
Changes to the National Planning Policy Framework and Draft National Design Code Planning Consultations	23
Community Asset Update	14
*Consideration of consultation results from Slingsby Grove, Royal Chase, Kensington Court, Regency Mews, 64-90A Tadcaster Road and St. Edwards Close following petitions being received requesting Residents' Priority Parking	35
Considering the case for Additional Houses in Multiple Occupation Licensing	15
Consultation with options for restrictions 140 – 154 Boroughbridge Road	27
Council Tax Hardship Fund 2021/22	9
*CYC Recovery and Renewal Strategy update	38
CYC Renewal and Recovery Strategy update	13
*CYC Renewal and Recovery Strategy update	31
Extension of Winter Grants Scheme	10
*Friends of St Nicholas Fields – Service Level Agreement	26
Huntington Neighbourhood Plan - Examiner's Report, Outcome of the Regulation 17A (2) Consultation and Decision Statement	19
Inclusion Review – Internal capital works at Applefields Special School & Danesgate PRU	36
Joint Waste Management Agreement	16
Osbalwick 20mph Speed Limit Objections	6
Place Transport Capital Programme - 2021-22 Budget Report	28
Pollinator Strategy	22
Q4 20-21 Capital Programme Monitor	40
Q4 2020-21 Finance and Performance Monitor	39

<b>ITEM</b>	<b>PAGE NO</b>
Quarterly Economic Update	24
Renewal of the council's contract with Make it York	29
Update on Plans for the future of health and care in York	21
Update on progress of the Minerals and Waste Joint Plan and the proposed Main Modifications	32
Update on the Housing Retrofit Programme	11
York 1 year Skills for Employment Plan 2021-22	25
York 5 Year Flood Plan Update	34
York Outer Ring Road –Phase 1 Dualling – Resolution for preparation of a Compulsory Purchase Order (CPO)	17

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Transport

**Meeting Date:** 09/03/21

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Osbaldwick 20mph Speed Limit Objections

**Description:** Purpose of Report: To consider objections made to the proposal to expand the existing 20mph zone, in order to include the whole area to enable a reduction in the number of signs needed.

The Executive Member will be asked to approve the implementation of the revised traffic regulation order.

**Wards Affected:** Osbaldwick and Derwent Ward

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Executive Member for Transport

**Lead Director:** Corporate Director of Economy and Place

**Contact Details:** Alistair Briggs, Traffic Network Manager

alistair.briggs@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

### Making Representations:

**Process:** This is the conclusion of the recent consultation process for making changes to traffic regulation orders.

**Consultees:**

### Background Documents:

#### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

29/03/21

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Transport

**Meeting Date:** 09/03/21

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Access Fund and Programme update

**Description:** Purpose of Report: to provide an update on the Access Fund and the programme of work delivered by the iTravel Team.

The Executive Member will be asked to note the update.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Executive Member for Transport

**Lead Director:** Corporate Director of Economy and Place

**Contact Details:** Duncan McIntyre, iTravel York Programme Manager

duncan.mcintyre@york.gov.uk

**Implications**

**Level of Risk:**

**Reason Key:**

**Making Representations:**

**Process:** All relevant officers and members.

**Consultees:**

**Background Documents:**

**Call-In**

If this item is called-in, it will be considered by the  
Corporate and Scrutiny Management Committee on:

29/03/21

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Finance and Performance

**Meeting Date:** 15/03/21

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Approval of Financial Inclusion Grant Scheme Awards 2021/22

**Description:** Purpose of Report: To present the recommendations of officers and the panel relating to awards for the Financial Inclusion Grant Scheme Awards 2021/22. These will be funded for up to one year projects that deliver the Council's Financial Inclusion and Council Plan objectives.

The Executive Member will be asked to support the recommendations.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Executive Member for Finance and Performance

**Lead Director:** Chief Operating Officer

**Contact Details:** John Madden, Benefits Assessments Manager, Resources - Financial Services Group, Pauline Stuchfield, Assistant Director - Customer Services and Digital

john.madden@york.gov.uk, pauline.stuchfield@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

### Making Representations:

**Process:** The approach was discussed with a range of Executive portfolioholders as part of pandemic recovery discussions and the scheme approved at a public Finance & Performance Decision Session on 18th January 2021 (see link in Background Documents).

**Consultees:**

**Background Documents:** Approval of Financial Inclusion Grant Scheme Awards 2021/22  
Approval of Financial Inclusion Grant Scheme Awards 2021/22

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 19/02/21



## FORWARD PLAN ITEM

**Meeting:** Executive Member for Finance and Performance

**Meeting Date:** 15/03/21

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Council Tax Hardship Fund 2021/22

**Description:** Purpose of Report: To present how the Council Support Hardship Scheme for 2021/22 using Government Grant.

The Executive Member is asked to approve the Council Support Hardship Scheme for 2021/22 using Government Grant.

It has not been possible to give 28 clear days' notice of the intention to make this decision. Having recently clarified the Government grant available for Hardship support this paper is been brought to ensure financial support can be awarded to Council Tax Support (CTS) customers as soon as possible in the new financial year.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:**

Executive Member for Finance and Performance

**Lead Director:**

Chief Operating Officer

**Contact Details:**

David Walker

david.walker@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

**Making Representations:**

**Process:** With neighbouring local authorities

**Consultees:**

**Background Documents:**

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

29/03/21

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Finance and Performance

**Meeting Date:** 15/03/21

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Extension of Winter Grants Scheme

**Description:** Purpose of Report: To outline the proposed scheme extension following the Government announcing additional funding on the 2nd March for the Winter Support Grants to 16th April.

The Executive Member is asked to approval for the schemes extension.

It has not been possible to give 28 clear days' notice of the intention to make this decision, This is due to notification from Government was only received on 2nd March 2021 about the extension of the Winter Support Grant.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:**

Executive Member for Finance and Performance

**Lead Director:**

Chief Operating Officer

**Contact Details:**

David Walker

david.walker@york.gov.uk

**Implications**

**Level of Risk:**

**Reason Key:**

**Making Representations:**

**Process:**

**Consultees:**

**Background Documents:**

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

29/03/21

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Housing & Safer Neighbourhoods

**Meeting Date:** 18/03/21

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Update on the Housing Retrofit Programme

**Description:** Purpose of Report: To update on progress regarding the retrofit programme. An external funding deadline requires a decision to be made in March.

The Executive Member will be updated on the progress of our housing retrofit programme, both in terms of strategy development and the delivery programme including grant opportunities to support this work.

It has not been possible to give 28 clear days' notice of the intention to make this decision the reason for this is that the report author received the application and details for LAD2 grant application on 17 February 2021, which has a deadline of 26th March for submission. Therefore, if the Council is to secure external funding for the progression of the Housing Retrofit Programme, a decision is required by the Executive Member shortly in order to meet this deadline.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:**

Executive Member for Housing & Safer Neighbourhoods

**Lead Director:**

Corporate Director of Economy and Place

**Contact Details:**

Michael Jones

michael.jones@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

**Making Representations:** Not Applicable.

**Process:**

The retrofit programme was developed through extensive consultation with colleagues across the council alongside external partners and experts.

The programme was supported by Scrutiny before being approved by Executive.

This report is an update on that recent approval and therefore this report significantly relies on the previous consultation work.

**Consultees:**

**Background Documents:**

**Call-In**

If this item is called-in, it will be considered by the  
Corporate and Scrutiny Management Committee on:

29/03/21

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 18/03/21

**Item Type:** Executive Decision - a 'Key Issue' - decision with significant effects on communities

**Title of Report:** CYC Renewal and Recovery Strategy update

**Description:** Purpose of Report: to provide an update on activities in response to the Covid-19 and the work to support recovery and renewal. This follows previous Executive decisions to approve the Recovery and Renewal Plan, which frames the Council's recovery activities for the year.

**Wards Affected:** The Executive are asked to note the report.  
All Wards

**Report Writer:** Will Boardman      **Deadline for Report:** 04/03/21

**Lead Member:** Executive Leader (incorporating Policy, Strategy and Partnerships)

**Lead Director:** Chief Operating Officer

**Contact Details:** Will Boardman, People and Neighbourhoods Strategy and Policy Group Manager

will.boardman@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular monitoring required      **Reason Key:** It is significant in terms of its effect on communities

### Making Representations:

### Process:

### Consultees:

**Background Documents:** CYC Renewal and Recovery Strategy update

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 29/03/21

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 18/03/21

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Community Asset Update

**Description:** Purpose of Report: To set out a list of proposals to grant new leases to a number of community based groups.

The Executive will be asked to agree to the grant of the new leases as set out in the report, to local community organisations and groups and procure an operator for one facility.

**Wards Affected:** All Wards

**Report Writer:** Nick Collins,  
Andrew Laslett,  
Dave Meigh

**Deadline for Report:** 08/03/21

**Lead Member:** Executive Member for Finance and Performance

**Lead Director:** Corporate Director of Economy and Place

**Contact Details:** Shirley Simpson, Nick Collins, Commercial Property Manager,  
Andrew Laslett, Head of Strategic Services (Leisure & Community Centres), Dave Meigh

shirley.simpson@york.gov.uk, nicholas.collins@york.ov.uk,  
andrew.laslett@york.gov.uk, dave.meigh@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular  
monitoring required

**Reason Key:**

### Making Representations:

**Process:** All affected community groups have been consulted as part of the process, along with relevant members and officers.

### Consultees:

**Background Documents:** Community Asset Update

### Call-In

If this item is called-in, it will be considered by the  
Corporate and Scrutiny Management Committee on: 29/03/21

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 18/03/21

**Item Type:** Executive Decision - a 'Key Issue' - decision with significant effects on communities

**Title of Report:** Considering the case for Additional Houses in Multiple Occupation Licensing

**Description:** Purpose of Report: To determine whether to undertake public consultation on a proposal to introduce additional HMO licensing.

The Executive will be asked to consider the existing evidence base and determine whether they wish to approve a 10 week consultation on the introduction of additional licensing for Houses in Multiple Occupation in order to improve standards.

**Wards Affected:** All Wards

**Report Writer:** Ruth Abbott **Deadline for Report:** 04/03/21

**Lead Member:** Executive Member for Housing & Safer Neighbourhoods

**Lead Director:** Corporate Director of Economy and Place

**Contact Details:** Ruth Abbott

ruth.abbott@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular monitoring required **Reason Key:** It is significant in terms of its effect on communities

### Making Representations:

**Process:** Considered by Housing and Community Safety Scrutiny. The report proposes a 10 week consultation with residents and owners of Houses in Multiple Occupation

### Consultees:

**Background Documents:** Considering the case for Additional Houses in Multiple Occupation Licensing

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 29/03/21

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 18/03/21

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Joint Waste Management Agreement

**Description:** Purpose of Report: to set out the progress to date in developing the Joint Waste Management Service between the City Council and North Yorkshire County Council. The new joint service will be responsible for waste disposal after it has been collected by the City Council and the management of the Allerton Park Energy from Waste site. The service will also have responsibility for the Household Waste sites but the City Council will retain control over the service levels.

The Executive will be asked to seek to approve the Joint Waste Management Agreement between City Council and North Yorkshire County Council to create the service as outlined in the report.

**Wards Affected:** All Wards

**Report Writer:** Shaun Morley      **Deadline for Report:** 08/03/21

**Lead Member:** Executive Member for Environment and Climate Change

**Lead Director:** Corporate Director of Economy and Place

**Contact Details:** Shaun Morley, Interim Head of Waste

shaun.morley@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular      **Reason Key:**  
monitoring required

### Making Representations:

**Process:** This is a technical report, but relevant officers and members will be briefed and updated.

### Consultees:

**Background Documents:** Joint Waste Management Agreement

### Call-In

If this item is called-in, it will be considered by the      29/03/21  
Corporate and Scrutiny Management Committee on:



## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 18/03/21

**Item Type:** Executive Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

**Title of Report:** York Outer Ring Road –Phase 1 Dualling – Resolution for preparation of a Compulsory Purchase Order (CPO)

**Description:** Purpose of Report: to provide an update on the progress of the YORR upgrade project and next steps in the process of securing land for the York Outer Ring Road project including preparation of a Compulsory Purchase Order.

The Executive will be asked to approve the preparation of a CPO for the land required for the YORR Phase 1 Dualling. A separate report is to be brought before the Executive concerning the outcome of the consultation process once complete.

**Wards Affected:** Haxby and Wigginton Ward; Huntington and New Earswick Ward; Rawcliffe and Clifton Without; Rural West York Ward; Strensall Ward

**Report Writer:** Gary Frost

**Deadline for Report:** 08/03/21

**Lead Member:** Executive Member for Transport

**Lead Director:** Corporate Director of Economy and Place

**Contact Details:** Gary Frost, Major Transport Project Manager

gary.frost@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:** A decision which is likely to result in the Council incurring expenditure, or making savings which are significant having regard to the Council's budget for the service or function to which the decision relates. The savings or expenditure are significant if they are equal to or greater than £500,000 or equal to or greater than £100,000 where the savings or expenditure exceeds 10% of the budget for the service plan area whichever is the less. Expenditure in excess of these levels will not

constitute a key decision if such expenditure is made as part of the implementation of a decision which itself was a key decision e.g. the award of a contract.

**Making Representations:**

**Process:** All members of the public, relevant officers and members.

**Consultees:**

**Background Documents:** York Outer Ring Road –Phase 1 Dualling – Resolution for preparation of a Compulsory Purchase Order (CPO)

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 29/03/21

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 18/03/21

**Item Type:** Executive Decision - a 'Key Issue' - decision with significant effects on communities

**Title of Report:** Huntington Neighbourhood Plan - Examiner's Report, Outcome of the Regulation 17A (2) Consultation and Decision Statement

**Description:** Purpose of Report: To inform Members of the recommendations made in the Examiner's Report and the outcome of the Regulation 17A (2) consultation and to explain the Council's response to these and to gain approval of the subsequent Decision Statement to allow the Neighbourhood Plan to proceed to Referendum.

The Executive will be asked to approve the Proposed Modifications recommended in the Examiner's Report, through the Regulation 17A (2) consultation and the Council's Decision Statement to allow the Huntington Neighbourhood Plan to proceed to Referendum.

**Wards Affected:** Huntington and New Earswick Ward

**Report Writer:** Anna Pawson **Deadline for Report:** 04/03/21

**Lead Member:** Executive Member for Economy and Strategic Planning

**Lead Director:** Corporate Director of Economy and Place

**Contact Details:** Anna Pawson

anna.pawson@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular monitoring required **Reason Key:** It is significant in terms of its effect on communities

### Making Representations:

**Process:** Previous consultations have taken place at area designation stage (2015), pre-submission stage (2018), submission stage (2019) and Regulation 17A (2) (3rd December 2020-28th January 2021).

Consultees: Consultees included in Schedule 1 of the Neighbourhood Planning (General) Regulations 2012, and people who live, work and do business in the parish of Huntington.

### Consultees:

**Background Documents:** Huntington Neighbourhood Plan - Examiner's Report, Outcome of the Regulation 17A (2) Consultation and Decision Statement

**Call-In**

If this item is called-in, it will be considered by the  
Corporate and Scrutiny Management Committee on:

29/03/21

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 18/03/21

**Item Type:** Executive Decision - a 'Key Issue' - decision with significant effects on communities

**Title of Report:** Update on Plans for the future of health and care in York

**Description:** Purpose of Report: To update Executive Members on the plans being prepared by a number of Health and Social Care Partners in York (including the Council, NHS Commissioners and Providers and Voluntary Sector Organisations) for the future of the health and care system in York, including consideration of closer working and increased integration.

**Wards Affected:** The Executive will be asked to note the report.  
All Wards

**Report Writer:** Peter Roderick **Deadline for Report:** 04/03/21

**Lead Member:** Executive Leader (incorporating Policy, Strategy and Partnerships)

**Lead Director:** Director of Public Health

**Contact Details:** Peter Roderick, Specialty Registrar

peter.roderick@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular monitoring required **Reason Key:** It is significant in terms of its effect on communities

### Making Representations:

### Process:

### Consultees:

**Background Documents:** Update on Plans for the future of health and care in York

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 29/03/21

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 18/03/21

**Item Type:** Executive Decision - a 'Key Issue' - decision with significant effects on communities

**Title of Report:** Pollinator Strategy

**Description:** Purpose of Report: to set out a strategy to help pollinators and a series of aims and objectives to deliver the strategy.

The Executive will be asked to approve the strategy.

**Wards Affected:** All Wards

**Report Writer:** Dave Meigh **Deadline for Report:** 04/03/21

**Lead Member:** Executive Member for Environment and Climate Change

**Lead Director:** Corporate Director of Economy and Place

**Contact Details:** Dave Meigh

dave.meigh@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular monitoring required **Reason Key:** It is significant in terms of its effect on communities

### Making Representations:

**Process:** Members of the Climate Change Policy and Scrutiny Committee were consulted on a draft.

**Consultees:**

**Background Documents:** Pollinator Strategy

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 29/03/21

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Economy and Strategic Planning

**Meeting Date:** 23/03/21

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Changes to the National Planning Policy Framework and Draft National Design Code Planning Consultations

**Description:** Purpose of Report: The consultation runs from 30th January 2021 to 27th March 2021. The scope of the consultation is:

- Proposing changes to the National Planning Policy Framework to place greater emphasis on beauty and place-making, and to ensure that all new streets are lined with trees.
- Publishing a draft national design code that provides a checklist of design principles to consider for new developments, such as street character, building type, facade, and the requirements that address wellbeing and environmental impact, which councils can use as a foundation for their own local design codes.

The report outlines the questions asked by the Government and Officers responses to the questions.

The Executive Member will be asked agree to the submission of the consultation response and detail any further comments.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:**

Executive Member for Economy and Strategic Planning

**Lead Director:**

Corporate Director of Economy and Place

**Contact Details:**

Guy Hanson, Becky Eades, Head of Development Services

[guy.hanson@york.gov.uk](mailto:guy.hanson@york.gov.uk), [becky.eades@york.gov.uk](mailto:becky.eades@york.gov.uk)

### Implications

**Level of Risk:**

**Reason Key:**

**Making Representations:**

**Process:** All relevant members and officers will be consulted.

**Consultees:**

**Background Documents:**

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

29/03/21

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Economy and Strategic Planning

**Meeting Date:** 23/03/21

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Quarterly Economic Update

**Description:** Purpose of Report: To update the Executive Member on key measures of the economy, emerging issues and achievements.

The Executive Member will be asked to note the contents of the report.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Executive Member for Economy and Strategic Planning

**Lead Director:** Corporate Director of Economy and Place

**Contact Details:** Simon Brereton, Head of Economic Growth

simon.brereton@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

**Making Representations:** Not applicable.

**Process:** Not applicable.

**Consultees:**

**Background Documents:**

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

29/03/21



## FORWARD PLAN ITEM

**Meeting:** Executive Member for Economy and Strategic Planning

**Meeting Date:** 23/03/21

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** York 1 year Skills for Employment Plan 2021-22

**Description:** Purpose of Report: To summarise the 1 year Skills for Employment Plan which has been agreed by York Skills Band Employment Board, and present that plan for consideration by the Executive Member.

The Executive Member will be asked to note the progress being made by the York Skills and Employment Board and approve the 1 year Skills for Employment Plan.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:**

Executive Member for Economy and Strategic Planning

**Lead Director:**

Corporate Director of Economy and Place

**Contact Details:**

Simon Brereton, Head of Economic Growth

simon.brereton@york.gov.uk

**Implications**

**Level of Risk:**

**Reason Key:**

**Making Representations:**

**Process:**

Through the Skills and Employment Board and the work undertaken for drafting the plan, there has been broad consultation with employers, FE and HE institutions, and stakeholders. A joint scrutiny session (Economy & Place and Children Education & Communities) has also considered the main themes of the plan.

**Consultees:**

**Background Documents:**

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

29/03/21

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Environment and Climate Change

**Meeting Date:** 07/04/21

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Friends of St Nicholas Fields – Service Level Agreement

**Description:** Purpose of Report: to seek approval for a three year funding agreement from 1st April 2021 to 31st March 2024 for Friends of St Nicholas Fields for the management and care of St Nicolas Fields and delivery of environmental education programme.

The Executive Member will be asked to agree a new service level agreement with the Friends of St Nicholas Fields.

**Wards Affected:** Heworth Ward

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Executive Member for Environment and Climate Change

**Lead Director:** Corporate Director of Place

**Contact Details:** Dave Meigh

dave.meigh@york.gov.uk

**Implications**

**Level of Risk:**

**Reason Key:**

**Making Representations:**

**Process:** All relevant officers and Executive Member.

**Consultees:**

**Background Documents:**

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

29/04/21

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Transport

**Meeting Date:** 13/04/21

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Consultation with options for restrictions 140 – 154  
Boroughbridge Road

**Description:** Purpose of Report: To consider the results of a re-consultation with Residents of above properties.

The Executive Member will be asked to consider the results of the consultation and any comments received and decide the way forward from options given to residents within the report.

**Wards Affected:** Acomb Ward

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Executive Member for Transport

**Lead Director:** Corporate Director of Economy and Place

**Contact Details:** Sue Gill

sue.gill@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

### Making Representations:

**Process:**

Letters were sent delivered to Residents on both streets.  
Residents asked to return a questionnaire sheet with their preferences  
Consultation documentation was sent to Ward Councillors for information and comments  
Copies of the consultation documents will be annexed to the report

**Consultees:**

**Background Documents:**

### Call-In

If this item is called-in, it will be considered by the  
Corporate and Scrutiny Management Committee on:

29/04/21

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Transport

**Meeting Date:** 13/04/21

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Place Transport Capital Programme - 2021-22 Budget Report

**Description:** Purpose of Report: To set out the proposed 2021/22 programme of works to be delivered through the Place Transport Capital Programme budget.

The Executive Member will be asked to approve the proposed programme of schemes to be delivered in 2021/22.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Executive Member for Transport

**Lead Director:** Corporate Director of Economy and Place

**Contact Details:** Tony Clarke

tony.clarke@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

**Making Representations:** Not Applicable.

**Process:** All relevant officers and Executive Member will be consulted.

**Consultees:**

**Background Documents:**

### Call-In

If this item is called-in, it will be considered by the  
Corporate and Scrutiny Management Committee on:

29/04/21

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 22/04/21

**Item Type:** Executive Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

**Title of Report:** Renewal of the council's contract with Make it York

**Description:** Purpose of Report: To propose the terms on which the Council will let a new contract to Make it York (MIY) for the period 2021-24.

The Executive are asked to:

- Agree to enter into a further contract with MIY
- Consider feedback following consultation with businesses and other stakeholder groups
- Agree the outcomes and service levels to be included in the contract

**Wards Affected:** All Wards

**Report Writer:** Charlie Croft

**Deadline for Report:** 12/04/21

**Lead Member:** Executive Member for Culture, Leisure and Communities,  
Executive Member for Economy and Strategic Planning

**Lead Director:** Corporate Director of People

**Contact Details:** Charlie Croft, Assistant Director Communities and Equalities

charlie.croft@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:** A decision which is likely to result in the Council incurring expenditure, or making savings which are significant having regard to the Council's budget for the service or function to which the decision relates. The savings or expenditure are significant if they are equal to or greater than £500,000 or equal to or greater than £100,000 where the savings or expenditure exceeds 10% of the budget for the service plan area whichever is the less. Expenditure in excess of these levels will not constitute a key decision if

such expenditure is made as part of the implementation of a decision which itself was a key decision e.g. the award of a contract.

**Making Representations:**

**Process:**

**Consultees:**

**Background Documents:** Renewal of the council's contract with Make it York

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

29/04/21

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 22/04/21

**Item Type:** Executive Decision - a 'Key Issue' - decision with significant effects on communities

**Title of Report:** CYC Renewal and Recovery Strategy update

**Description:** Purpose of Report: to provide an update on activities in response to the Covid-19 and the work to support recovery and renewal. This follows previous Executive decisions to approve the Recovery and Renewal Plan, which frames the Council's recovery activities for the year.

**Wards Affected:** The Executive are asked to note the report.  
All Wards

**Report Writer:** Will Boardman      **Deadline for Report:** 08/04/21

**Lead Member:** Councillor Keith Aspden

**Lead Director:** Chief Operating Officer

**Contact Details:** Will Boardman, People and Neighbourhoods Strategy and Policy Group Manager

will.boardman@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular monitoring required      **Reason Key:** It is significant in terms of its effect on communities

### Making Representations:

### Process:

### Consultees:

**Background Documents:** CYC Renewal and Recovery Strategy update

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 29/04/21

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Economy and Strategic Planning

**Meeting Date:** 27/04/21

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Update on progress of the Minerals and Waste Joint Plan and the proposed Main Modifications

**Description:** Purpose of Report: As a Waste and Minerals Planning Authority, it is our statutory duty to address these issues in York. City of York Council is producing a Joint Plan with North Yorkshire County Council and North York Moors National Park Authority. This is an information report to set out progress on the Minerals and Waste Joint Plan and will inform the Executive Member of the proposed Minerals and Waste Joint Plan Main Modifications and associated public consultation.

The Executive Member will be asked to note the progress of the Minerals and Waste Joint Plan and the proposed Main Modifications and associated public consultation.

NYCC have advised the consultation deadline with Natural England to comment on the outcomes of the Habitat Regulations Assessment has been delayed. Due to the timescales involved it has been agreed to slip the report to 27th April Decision Session, this item was originally deferred from the 26 January 2021.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Executive Member for Economy and Strategic Planning

**Lead Director:** Corporate Director of Economy and Place

**Contact Details:** Anna Pawson

anna.pawson@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

**Making Representations:** Please contact the report author for further details.

**Process:** Previous consultation has taken place at the following stages: First Consultation (2013), Issues and Options Consultation (2014), Additional or Revised Sites Consultation (2015), Preferred Options Consultation (2015/16), Publication stage (2016), Post-Publication Proposed Changes Consultation (2017).

The Main Modifications public consultation will take place in the new year across the full plan area.



Consultees: Statutory consultees and all consultees contained in the three authorities' consultation databases.

**Consultees:**

**Background Documents:**

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

24/05/21

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Environment and Climate Change

**Meeting Date:** 05/05/21

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** York 5 Year Flood Plan Update

**Description:** Purpose of Report: City of York Council are working closely with the Environment Agency in the development of flood risk management schemes across the city, updates from both organisations will be brought to the Executive Member for further consideration and recommendation.

The Executive Member will be asked to consider the updates detailed in the report and any supporting presentations, comment their content and recommended actions.

This decision has been delayed until 5 March 2021. The delay will enable all partners to develop more detailed programme finance information which will be debated by the Executive Member to endorse Environment Agency programme delivery decisions.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Executive Member for Environment and Climate Change

**Lead Director:** Corporate Director of Economy and Place

**Contact Details:** Steve Wragg, Flood Risk Manager

Tel: 01904 553401

steve.wragg@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

**Making Representations:** Please contact the report author.

**Process:** Development of programme materials with Environment Agency via Regional Flood and Coastal Committee meetings and programme board of all flood alleviation schemes. Bi-annual meetings with Economy & Place Scrutiny

**Consultees:**

**Background Documents:**

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

24/05/21

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Transport

**Meeting Date:** 11/05/21

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Consideration of consultation results from Slingsby Grove, Royal Chase, Kensington Court, Regency Mews, 64-90A Tadcaster Road and St. Edwards Close following petitions being received requesting Residents' Priority Parking

**Description:** Purpose of Report: consider the results and responses received from a recent Residents Parking consultation and make a decision on the way forward from the options given.

The Executive will be asked to either grant approval for the proposed ResPark scheme to be formally advertised or take no further action dependent upon the results received.

**Wards Affected:** Dringhouses and Woodthorpe Ward

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Executive Member for Transport

**Lead Director:** Corporate Director of Place

**Contact Details:** Geoff Holmes, Traffic Projects Officer

### Implications

**Level of Risk:**

**Reason Key:**

### Making Representations:

**Process:** Consultation document pack and front letter hand delivered to all properties.

**Consultees:**

### Background Documents:

#### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

24/05/21

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 20/05/21

**Item Type:** Executive Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

**Title of Report:** Inclusion Review – Internal capital works at Applefields Special School & Danesgate PRU

**Description:** Purpose of Report: To approve the budget for capital works at two schools to reconfigure internal spaces to support the outcomes of the inclusion review. Applefields Special School and Danesgate PRU. Works to be carried out at different times over summer 2021, 2022 and potentially 2023.

The Executive are asked to approve the allocation of Basic Need Capital Funding in the Children, Education and Communities Capital Programme to carry out re-configuration of teaching space and provide additional office accommodation in two phases at Applefields School.

Approve the allocation of Basic Need Capital Funding in the Children, Education and Communities Capital Programme to carry out reorganisation and remodelling of accommodation at Danesgate PRU in a number of phases. This work will also involve the development and implementation of a transport plan for the site to reduce pressures through developing safe walking cycling access and reducing the number of vehicles using the site.

**Wards Affected:** All Wards

**Report Writer:** Claire McCormick, Alison Kelly  
**Deadline for Report:** 10/05/21

**Lead Member:** Executive Member for Children, Young People and Education

**Lead Director:** Corporate Director of Children, Education and Communities

**Contact Details:** Alison Kelly, Policy and Planning Officer, Claire McCormick

alison.kelly@york.gov.uk, claire.mccormick@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:** A decision which is likely to result in the Council incurring expenditure, or making savings which are significant having regard to the Council's budget for the service or function to which the decision relates. The savings or expenditure are significant

if they are equal to or greater than £500,000 or equal to or greater than £100,000 where the savings or expenditure exceeds 10% of the budget for the service plan area whichever is the less. Expenditure in excess of these levels will not constitute a key decision if such expenditure is made as part of the implementation of a decision which itself was a key decision e.g. the award of a contract.

**Making Representations:**

**Process:** Applefields Special School  
Danesgate PRU  
**Consultees:**  
CYC and local residents through planning process

**Consultees:**

**Background Documents:** Inclusion Review – Internal capital works at Applefields Special School & Danesgate PRU

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 24/05/21

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 20/05/21

**Item Type:** Executive Decision - a 'Key Issue' - decision with significant effects on communities

**Title of Report:** CYC Recovery and Renewal Strategy update

**Description:** To provide an update on activities in response to the Covid-19 and the work to support recovery and renewal. This follows previous Executive decisions to approve the Recovery and Renewal Plan, which frames the Council's recovery activities for the year.

**Wards Affected:** The Executive are asked to note the report.  
All Wards

**Report Writer:** Will Boardman      **Deadline for Report:** 06/05/21

**Lead Member:** Councillor Keith Aspden

**Lead Director:** Chief Operating Officer

**Contact Details:** Will Boardman, People and Neighbourhoods Strategy and Policy Group Manager

will.boardman@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular monitoring required      **Reason Key:** It is significant in terms of its effect on communities

### Making Representations:

### Process:

### Consultees:

**Background Documents:** CYC Recovery and Renewal Strategy update

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 24/05/21

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 24/06/21

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Q4 2020-21 Finance and Performance Monitor

**Description:** Purpose of report: To provide overview of the councils overall finance and performance position at the end of Q4 20-21.

**Wards Affected:** The Executive are asked to note and approve.  
All Wards

**Report Writer:** Debbie Mitchell      **Deadline for Report:** 14/06/21

**Lead Member:** Executive Member for Finance and Performance

**Lead Director:** Corporate Director of Customer and Corporate Services

**Contact Details:** Debbie Mitchell

debbie.mitchell@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular      **Reason Key:**  
monitoring required

**Making Representations:**

**Process:**

**Consultees:**

**Background Documents:** Q4 2020-21 Finance and Performance Monitor

### Call-In

If this item is called-in, it will be considered by the      24/05/21  
Corporate and Scrutiny Management Committee on:      24/05/21

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 24/06/21

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Q4 20-21 Capital Programme Monitor

**Description:** Purpose of Report: To provide overview of the councils overall capital programme position at the end of Q4 20-21.

**Wards Affected:** The Executive are asked to note and approve.  
All Wards

**Report Writer:** Debbie Mitchell      **Deadline for Report:** 14/06/21

**Lead Member:** Executive Member for Finance and Performance

**Lead Director:** Corporate Director of Customer and Corporate Services

**Contact Details:** Debbie Mitchell

debbie.mitchell@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular      **Reason Key:**  
monitoring required

**Making Representations:**

**Process:**

**Consultees:**

**Background Documents:** Q4 20-21 Capital Programme Monitor

### Call-In

If this item is called-in, it will be considered by the      24/05/21  
Corporate and Scrutiny Management Committee on:      24/05/21